

Stage 5: Y4 Quick Analysis

Go to **Modules > Assessment > Analysis > Go to Quick Analysis** > in the left-hand pane, you need to look for the admin user's folder (i.e. who set up the markbooks) and locate and open (+) the **La Templates > Y4 Data and Transfers** folder > then select the **Y4 Data_Transfers 2022** markbook.

*Note: Graphs are based on the **data entry columns** in each of the markbook 'units' that appear across the tabs at the top of the graphs. Assessment items in left pane are the data entry columns within those units.*

1. **Hover** over any part of the graph column to see the count/% figures
 2. View the table beneath the graphs for further statistical detail
 3. Click on any of the **'unit'** tabs at the top to view a different data area
- **Click on any of the bar columns** (e.g.a class)– you will see displayed graphs for each of the following **groups** within the group selected : **Gender; SEN Stage; EAL; EverFSM (FSM PP only); Pupil Premium-Any Ever (all PP)**
 - Select to view data as **Value** or **Percentage**
 - If you have more than one class, switch class under the **Enrolled Group** menu
 - Click **Back** to return to main graphs and select another bar
 - Each graph can be exported separately (through the **EXPORT** menu) – either as data into a csv (spreadsheet); data into a table (HTML) or as an image (PNG)

