

Stage 3A - Enter KS1 TA Science data

For schools using Integris Y2 Objectives Termly markbooks

To be undertaken by the Year 2 teacher(s)

1. Enter KS1 Science TA data into the KS1 Export 2022 markbook

Note: Science outcomes are EXS, HNM and A – see below

- Log in to Unify/Integris > Go to **Modules > Assessment > Markbook** > click + next to **My Markbooks** folder > select the **KS1 Export 2022** markbook for Year 2 or your class and then click the **Open a Markbook** icon to open it. *It should look like this when the R,W and M data have been entered in Stage 3.*

NOTE! Only the KS1 Sc TA column can be edited here!

Enter Science TA data

- You can enter a result at a time for each individual pupil

- Click into a cell for a pupil and enter a value and press <Enter> key to move down to the next pupil in the same column or **Double click a cell** and select the value from a list and click **OK**.

Tip! You can click on a surname letter in the left margin to view only pupils with surnames starting with selected letter and then click into their individual cells and enter/edit data. [Then click * at the top of the left margin to view ALL pupils again].

OR

- You can populate ALL data cells in the column with same value and then edit individual pupil results

- Left click the heading cell of the column (i.e. KS1 Sc TA) you want to complete and select **Modify Column Values New Value** in the pop-up window > select the value you want (e.g. EXS) and click **OK**. You can then make changes to individual cells by either single clicking a cell and entering data or double-clicking cell and selecting value from a list followed by OK.

- Click **Save regularly!**

- Click **BACK** (bottom left of screen) to exit the markbook

Markbook - KS1 Export 2022 - Class 3A (2021/2022)

| | Apply Filter... | KS1 En Rea | KS1 En Wri | KS1 Ma TA | KS1 Sc TA |
|------------------|-----------------|------------|------------|-----------|-----------|
| Name | Show... | | | | |
| Ball, Luce | | WTS | WTS | PKF | |
| Branston, Pickle | | EM | EXS | WTS | |
| Demskey, Darling | | PKF | EXS | EXS | |
| Houdini, Harry | | A | GDS | GDS | |

| Science KS1 outcomes | |
|----------------------|---|
| HNM | Science only - has not met the expected standard (not defined standard, used for those that have not met the criteria for the standard, but working above p-scales) |
| EXS | Working at the expected standard |
| A | Absent for long periods or recently arrived |