KS1 Recording and Reporting in Integris Assessment Stage 4: Pull KS1 data into Y2 Objective Tracking books



Stage 4 - FOR Integris Objectives markbook users

If you are a user of Integris Assessment and have been using the Reading, Writing & Maths Tracking markbooks for Year 2 pupils for this academic year, you will need to pull through your KS1 TA data from your NC Key Stage 1 2019 markbook so that you can view their KS1 TA outcomes alongside their in year data.

To do this, follow these simple steps:

- 1. Go to Administration > Utilities > Update Year Independent Key Stage Markbooks
- 2. At the **Select Key Stage** drop-down box, select **KS1** and then select year 2 from the list of year groups



3. Click Update

If you see a message saying that the year 2 cohort is too large – change the **Select Students by** box to **Classes** and select each Y2 class in turn and click Update.

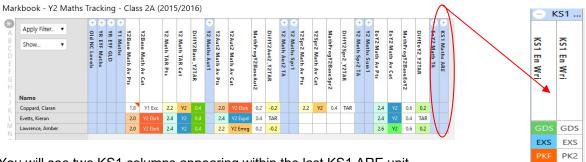
A **Progress** message appears for a few seconds. When complete, you will see the following message:



4. Click OK

At this point, all the KS1 data from your NC Key Stage 1 2019 markbook will have been captured by your Y2 Tracking markbooks for each of the subjects.

5. To check that the data has come through, open any of the <u>Y2 Tracking</u> books and open the last unit called **KS1 ARE**. You should now see the KS1 columns populated and in the example below:



You will see two KS1 columns appearing within the last KS1 ARE unit.

The first KS1 column (in colours) comes from the KS1 Export 2019 markbook and the second comes from the official NC Key Stage 1 2019 markbook.

The data in both columns should be the same except for any PKF (pre-Key Stage) values!!

The Y2 Objectives KS1 TA column will show 'PKF' and the white KS1 columns will have a more defined PK1-4 value.

Now proceed to Stage 5 – Create KS1 Pupil Reports